



2019 Interim Call - 319 Nonpoint Source Funding Application

Applications are due Friday, March 15, 2019 by 2:00 pm

Section I: General Information

Project Title _____

Project Sponsor Information

Sponsor Name _____

Registered with the Secretary of State? _____

Registered with SAM? _____

DUNS # _____

Does your organization have liability insurance? _____

Primary Contact _____

Signatory _____

Title _____

Title _____

Address _____

Address _____

City _____ State _____ Zip Code _____

City _____ State _____ Zip Code _____

Phone Number _____

Phone Number _____

E-mail Address _____

E-mail Address _____

Signature _____

Signature _____

Project Location

12 Digit HUC #(s) _____

(1) Waterbody Name from 2018 List of Impaired Waters _____

(1) Probable cause(s) of impairment to be addressed (ex. metals) _____

(2) Waterbody Name from 2018 List of Impaired Waters _____

(2) Probable cause(s) of impairment to be addressed (ex. metals) _____

(3) Waterbody Name from 2018 List of Impaired Waters _____

(3) Probable cause(s) of impairment to be addressed (ex. metals) _____

Activity 1 Name _____ Latitude (1) _____ Longitude (1) _____

Activity 2 Name _____ Latitude (2) _____ Longitude (2) _____

Activity 3 Name _____ Latitude (3) _____ Longitude (3) _____

Which WRP does the project implement? _____

Project Funding

319 Funds Requested (*including* administrative fee)

Administrative Fee (*not to exceed 10% of total 319 funding request*)

State Cash Match

Local Cash Match

In-Kind Match

Federal Funds

Total Non-federal Match

Other Funds (*not 319, not match, not federal*)

Total Project Cost

Section II: Problem Description

Problem Description: Describe the nonpoint source pollution problem you plan to address. Identify the root cause of the pollution, the geographic extent of the problem, and who it affects. Reference any photos, data sets, reports, or other documentation you intend to attach to your application.

Goal and Objectives: Describe the overall goal and specific objectives for this project.

Collaborative Effort: Describe the collaboration necessary to obtain support from all appropriate project partners. Clearly identify what's been done, and what remains. (Section III includes space for listing partners and roles.)

Section III: Project Description

Project Methods: Describe how you plan on using 319 funding to address the nonpoint source problem identified in Section II. Where possible, identify and quantify restoration techniques and best management practices. If you are seeking funding for project design or engineering, describe the types of practices you might consider (e.g. grazing management, willow planting, channel reconstruction, etc), and how you will evaluate your alternatives. Reference any photos, maps, design drawings, or other pre-project planning documents you intend to attach to the application.

Partners and Roles: Identify the project partners and their roles.

Partner	Role(s)
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Technical and Administrative Qualifications: Identify the technical and administrative expertise you will rely upon to complete your project. Include qualifications of project partners that will be involved in design, implementation, monitoring, outreach, etc. Note any credentials project participants may have that will help ensure timely and accurate administration of a potential contract (e.g. experience or training in contract management, accounting, procurement, billing and recordkeeping, technical writing).

Past and Current Projects: Identify previous and/or ongoing grants or contracts your organization has received. This is similar to providing a list of references on a job application.

Funding Organization Contact		Award Amount	Project Description	Project Status
Name, Phone, Email				

Section IV: Draft Scope of Work

Task 1 Title

Description

Deliverables

Timeline

Match Source

Task 1 Funding

319 Funds

Non-Federal Match

Federal Funds

Other Funds

Total Cost

Is Match Secured?

Task 2 Title

Description

Deliverables

Timeline

Match Source

Task 2 Funding

319 Funds

Non-Federal Match

Federal Funds

Other Funds

Total Cost

Is Match Secured?

Task 3 Title

Description

Deliverables

Task 3 Funding

- 319 Funds
- Non-Federal Match
- Federal Funds
- Other Funds
- Total Cost
- Is Match Secured

Timeline

Match Source

Task 4 Title

Description

Deliverables

Task 4 Funding

- 319 Funds
- Non-Federal Match
- Federal Funds
- Other Funds
- Total Cost
- Is Match Secured?

Timeline

Match Source

Task 5 Title

Description

Deliverables

Task 5 Funding

319 Funds

Non-Federal Match

Federal Funds

Other Funds

Total Cost

Is Match Secured?

Timeline

Match Source

Task 6 Title

Description

Deliverables

Task 6 Funding

319 Funds

Non-Federal Match

Federal Funds

Other Funds

Total Cost

Is Match Secured?

Timeline

Match Source

Page 7

Task 7 Title

Description

Deliverables

Task 7 Funding

319 Funds

Non-Federal Funds

Federal Funds

Other Funds

Total Cost

Is Match Secured?

Timeline

Match Source

Task 8 Title

Description

Deliverables

Task 8 Funding

319 Funds

Non-Federal Match

Federal Funds

Other Funds

Total Cost

Is Match Secured?

Timeline

Match Source

Page 8

Task 9 Title

Description

Deliverables

Task 9 Funding

319 Funds

Non-Federal Match

Federal Funds

Other Funds

Total Cost

Is Match Secured?

Timeline

Match Source

Task 10 Title

Description

Deliverables

Task 10 Funding

319 Funds

Non-Federal Match

Federal Funds

Other Funds

Total Cost

Is Match Secured?

Timeline

Match Source

Page 9

Section V: Supporting Documents

Detailed Project Budget

Task Number and Specific Action	319 Funds	State Cash Match	Local Cash Match	In-Kind Match	Federal Funds	Total Costs
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TOTAL COSTS

Project Timeline: Complete the following Project Timeline by entering task numbers and titles in the left hand column, then check the boxes for the appropriate quarters and years in which you will be working on the task.

[illegible]

Attachments: Submit the following attachments with your application. The Project Map and 3 Letters of Support are required. Please include the other attachments if they are available.

Required Attachments

Project Map(s): Between 1:1000 and 1:12,500 scale; aerial photo background; latitude and longitude of each individual project site; name of project site; name of landowner

Letters of Support:
Minimum of 3; must include a letter from each project site landowner

"Dark Money"
Documentation: See Section VI of this application, and Attachments B, C, and D of the 2019 Interim Call

Provide if Available

Design Drawings

Other Supporting Documentation (list)

Applicable Permits

Site Photos

Site Evaluations/Preliminary Engineering Reports

Comments: Use the space provided for additional information that may not have been captured elsewhere in this application.

Section VI: "Dark Money" Disclosure

Governor's Executive Order 15-2018 (June 8, 2018) established a policy that ". . . entities seeking to do business with the State of Montana must disclose contributions or expenditures they have made in elections . . ." that paid for "electioneering communication". To facilitate compliance with the Order, the Montana Department of Administration enacted a policy requiring the conditional question below be included in all solicitations issued by Executive Branch state agencies (including DEQ) closing on or after October 1, 2018, with a Total Contract Value over \$25,000 for services and \$50,000 for goods.

- No Complete and submit the Declaration Form with your application (see Attachment C of the 2019 Interim Call for Applications for a copy of the Form).
- Yes The Bidder/Offeror has indicated it meets the disclosure requirements of the State of Montana Executive Order No. 15-2018-Disclosure of Dark Money Spending. Complete and submit the Disclosure template with your application (see Attachment D of the 2019 Interim Call for Applications for a copy of the template). Failure to fully complete and submit the Disclosure template may result in disqualification of Bidder/Offeror's application. Do not modify the Disclosure template in any way.

